



Torrance Council of PTAs

Training Seminars



Date: Monday October 24, 2011

Where: Hickory Elementary School
2800 W. 227th St. Torrance

Time: **Seminars start @ 6:30 PM**

Parliamentarian/By-Laws- “Playing By The Rules”-Find out what your role and responsibilities are as the Parliamentarian. What part do you play in meetings? Confused about how you can raise your Membership Dues? Are your unit’s By-Laws due for review? And what is the Nominating Committee? Who can be on it and what do I have to do with it? This seminar will answer those questions and more.

Historian-“Aren’t I Just The Scrapbook Keeper?”-What does a Historian do? Do we really need one? How long do we have to keep files? Find out at this seminar.

*Please email your registration to Kelly Gottlieb @ kgottlieb@socal.rr.com
so we can be sure to have a seat for you.*