

CALIFORNIA STATE PTA HEALTHY LIFESTYLE GRANT

Healthy Lifestyle Grants are available from the California State PTA to develop, promote and implement healthy lifestyles programs, projects and activities which will improve the overall health of children and adults. Refer to the *Insurance Loss and Prevention Guide*.

AVAILABILITY

Grant funds are available from the California State PTA for use by unit, council or district PTA/PTSA in good standing. Programs or projects must be sponsored by the PTA/PTSA applying for the grant.

Grant funds must be expended by June 1. A report detailing the project's goals and objectives, an evaluation of the outcomes, and a budget of actual expenditures must be submitted to the California State PTA office no later than June 1. Any funds not used for the purpose stated on the original grant application must accompany the grant report to the California State PTA Scholarship and Grant Committee.

APPLICATION AND DEADLINE

An application may be obtained from the California State PTA office and on the website at www.capta.org.

Applications must include a copy of the current PTA fiscal year-end audit and the current fiscal year budget. The application **MUST** be signed by the unit, council or district PTA/PTSA president. In addition to the application and financial information, please include a maximum of three supplemental sheets that provide a clear understanding of the program's goals and anticipated outcomes.

Applications must be received in the California State PTA office by the close of business November 15. When November 15 falls on a weekend, applications are due in the State PTA office by the close of business the following Monday. Applications will not be considered if received after the deadline date. Applications must be mailed; facsimiles will not be accepted.

SELECTION

Unit, council and district PTA/PTSA grant recipients are selected by the California State PTA Scholarship and Grant Committee. All applicants will be notified of their status by letter in February. A check for the grant will be sent to each PTA district for disbursement.



everychild.one voice.

2327 L Street, Sacramento, CA 95816-5014

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APPLICATION HEALTHY LIFESTYLE GRANT

Grants are available for use by unit, council and district PTA/PTSA in good standing to develop and implement healthy lifestyle programs or projects. Applications MUST be signed by unit, council or district PTA/PTSA president. This completed form must accompany all required documentation.

DUE DATE – NOVEMBER 15
APPLICATIONS WILL NOT BE CONSIDERED IF RECEIVED AFTER DUE DATE

Please type or print legibly.

PTA Name _____ California State PTA ID# _____

PTA Council _____ District PTA _____

Contact Person _____

Address _____ City _____ Zip _____

Telephone (____) _____ Email _____

PTA/PTSA president _____

Date PTA/PTSA membership approved this project _____ Grant Amount Requested \$ _____

RESPOND TO THE FOLLOWING IN MAXIMUM OF 3 PAGES:

1. Describe project and its purpose. Include goals, number of students served and expected outcomes.
2. Describe activities planned to implement project and goals.
3. Provide one year timeline for this project.
4. Propose project budget.
5. Describe other funding applied for and/or received for this project.
6. Explain the implementation of this project, if less than the amount requested is received.
7. Explain the process used to evaluate the project including the goals and objectives.

Have you previously received grant funds from the California State PTA? Yes No
_____ Grant _____ Year received

PLEASE RETURN APPLICATION PACKET IN THE FOLLOWING ORDER. DO NOT STAPLE. ATTACH A PAPERCLIP TO THE UPPER LEFT HAND CORNER.

1. Completed Application form
2. Response to information items #1-7
3. Copy of current fiscal year PTA/PTSA budget
4. Copy of current fiscal year-end PTA/PTSA audit

MAIL TO

California State PTA
2327 L Street
Sacramento, CA 95816-5014

FACSIMILES WILL NOT BE ACCEPTED

Report and evaluation of funds used must be submitted by June 1 of the following year.

SIGNATURE of contact person

SIGNATURE of PTA president [] unit [] council [] district

Date

FOR OFFICE USE ONLY

Unit in good standing Current Fiscal year-end PTA/PTSA audit Current PTA budget Grant Report/Evaluation