

CONTINUING EDUCATION SCHOLARSHIP FOR CREDENTIALLED CLASSROOM TEACHERS AND COUNSELORS

The California State PTA will offer Continuing Education Scholarships for Credentialed Teachers and Counselors for up to \$500.00 each to elementary and secondary teachers and counselors employed in the public schools of California.

AVAILABILITY

Scholarship funds are available from the California State PTA for continuing education use at an accredited college or university from January 1 through December 31. Courses must be completed by December 31 of the following year.

APPLICATION AND DUE DATE

An application (including two reference forms) may be obtained from the California State PTA office or on the website at www.capta.org. References are to be completed by applicant's present principal, PTA president, and/or a person with whom applicant has worked in the past two years. Completed reference forms and letters should be given to the applicant in a sealed envelope to be included with the application packet. Reference form and letter must be written specifically for this scholarship application.

Reference forms and letters in sealed envelopes, a legible copy of applicant's current PTA/PTSA membership card on an 8-1/2 x 11 sheet of paper, and completed application are to be mailed together in ONE envelope to the California State PTA. Application envelope must be received in the California State PTA office by close of business November 15. When November 15 falls on a weekend, applications are due in the State PTA office by close of business the following Monday. Postmarks will not be accepted. Application will not be considered if received after due date or if any of the required materials are missing. Application and reference forms with letters must be mailed; facsimiles will not be accepted.

QUALIFICATIONS

Scholarships are granted to credentialed teachers and counselors who were employed full time in the public schools in California during the preceding academic year, who have a minimum of three (3) years' teaching/counseling experience in California public schools, who have a full-time teaching or counseling contract for the current year and who plan to continue as a teacher or counselor. Applicants must be members of a PTA/PTSA unit in good standing and teach or have a counseling position at that PTA/PTSA school.

SELECTION

Recipients are selected by representatives of the California State PTA Scholarship and Grant Committee. All applicants will be notified of their standing by letter in January. Upon proof of enrollment, a check for the scholarship is sent to each recipient's accredited college or university to be credited to the recipient's account.

**CONTINUING EDUCATION SCHOLARSHIP
FOR CREDENTIALLED CLASSROOM TEACHERS AND COUNSELORS**

REFERENCE FORM

*DUE DATE FOR RETURN TO CALIFORNIA STATE PTA OFFICE BY APPLICANT
NOVEMBER 15*

Name of applicant _____

On a separate sheet, give an evaluation of the abilities and attitudes of the applicant, as well as comments regarding applicant's personal and professional qualifications. Include any of the applicant's PTA/school/student extracurricular activities of which you are aware. Information provided will be considered confidential. **Please limit letter to one page.**

Reference form completed by _____

Title/Position _____

Mailing Address _____

Telephone _____ E-mail _____

SIGNATURE _____ Date _____

**RETURN REFERENCE FORM WITH LETTER IN A SEALED ENVELOPE
DIRECTLY TO APPLICANT TO BE INCLUDED IN APPLICATION PACKET.**