

BUILDING BLOCKS CEREMONY

Materials needed: set of little kiddie wooden blocks with letters on them. If you can work it out, give each officer a block with her initial on it.

Installing Officer Script:

I ask that the outgoing officers and board of directors please rise and be recognized.

On behalf of your association and guests here tonight, thank you for serving your association this past year. We are grateful for the time and commitment you have given. As installing officer, I now declare that you are retired from office.

Members and guests, please join me in thanking these individuals.
(applause)

Building Blocks Installation Ceremony:

One gift most young children receive early in life is a set of blocks. Blocks fuel the imagination and children can spend hours building houses, skyscrapers, and cities with them. Children learn quickly that every block in their created structures is essential. If one block is removed, the building can come tumbling down. Likewise, every member in an association is vital to the well being of an organization. If one member falters, a group is weakened.

Officers are a significant part of the framework in an association. Just as the blocks at the bottom of a structure support an entire building, an organization's officers support their association when they provide competent leadership. When officers perform their specific tasks, the association structure remains strong.

Today, the officers of the _____ (assn.) shall be installed using a theme of blocks. The blocks given are symbolic reminders to the officers that they are now an integral part of the association's framework. The successful completion of their duties will help keep their association intact. Will the newly elected officers, please come forward? [Have the officers line up in order, with the directors first.]

_____, as executive vice-president, you are a reinforcement of this association. The reinforcement supports and gives stability to a building, you support your association. Your duties include listening attentively at all times, using this time to learn more about the association. You will also assist the president with duties as they arise. Do you promise to fulfill the many duties of your new office? [Officer should answer, "I do." Pick up officer's block.] You have publicly declared that you will help to keep your association's framework intact. May this block be your constant reminder. [Give the block to the officers.]

_____, as treasurer, you are the cornerstone of this association. As the cornerstone is the basic element of a structure, you are a necessary element of your association. Your duties include collecting and depositing money, paying association bills as directed by the executive board, and giving a

monthly financial statement to your association. Do you promise to fulfill the many duties of your new office? [Officer should answer, "I do." Pick up officer's block.] You have publicly declared that you will help to keep your association's framework intact. May this block be your constant reminder. [Give the block to the officer.]

_____, as secretary, you are the arch of this association. As the arch is a graceful span of an opening in a structure, you, through your writing, represent your association in a graceful manner. Your duties include writing the minutes of each meeting, writing letters as needed and keeping the history of the association. Do you promise to fulfill the many duties of your new office? [Officer should answer, "I do." Pick up officer's block.] You have publicly declared that you will help to keep your association's framework intact. May this block be your constant reminder. [Give the block to the officers.]

_____, as vice-president, you are the pillar of this association. As a pillar provides firm upright support for a super structure, you provide strength to this association. Your duties include organizing the monthly program for the association, learning about association policies and procedures, and working closely with your president. Do you promise to fulfill the many duties of your new office? [Officer should answer, "I do." Pick up officer's block.] You have publicly declared that you will help to keep your association's framework intact. May this block be your constant reminder. [Give the block to the officers.]

_____, as president, you are the facade of this association. As the

front of a building is given special architectural treatment, you take on a special dignity representing your association. Your duties include presiding at all meetings, appointing committees and chairmen, following up on all association matters, and representing your organization at all times. Do you promise to fulfill the many duties of your new office? [Officer should answer, "I do." Pick up officer's block.] You have publicly declared that you will help to keep your association's framework intact. May this block be your constant reminder. [Give the block to the officers.]

[To the membership.] Members, you are the rest of the elements in this association's structure. Each one of you has different skills and talents that are needed by this organization. Use your many abilities and support your officers. When you work together, you can build a strong association from top to bottom and accomplish great things. Keep your association's framework solid.

End