Motion Form

When making a motion at an association meeting or executive board meeting, complete and submit to the recording secretary (at the beginning of the meeting). **This ensures that the motion will be recorded accurately.** Thank you!

PTA Meeting Date:_____

Motion: I move that/to _____

_____

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_____

_____

Motion made by (Sign):_____ Seconded: ☐ Approved: ☐
(Printed Name):_____

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