

FITTING THE PIECES TOGETHER PUZZLE INSTALLATION

Thank you for inviting me to install your PTA officers for next year.

Before we install the new officers we need to thank the outgoing officers and chairman for a job well done this past year.

The inspiration for today's installation is the jigsaw puzzle.

The unique thing about puzzles is that until the last piece is put into place, the puzzle is incomplete. Every piece is needed. Likewise, every member of this PTA is essential. If one person fails to complete their duties, a piece of this PTA is missing, making it incomplete. Every position on this board fits together to insure the puzzle can be completed.

So I have brought with me a puzzle that can easily be put together by all of our elected board members today at this meeting. This puzzle contains only 10 pieces. Once you have mastered a 10 piece puzzle you are ready for the bigger challenges that PTA involvement will bring.

_____ as the newly elected **President** of the _____ PTA I give the first piece of the puzzle. As president you will be at the center of all that happens in this PTA.

_____ as the **First Vice President-Aide** you must attach yourself to the president to insure that she can accomplish all she has planned for this PTA

_____ as **Vice President of Programs**, your task will be to provide interesting and educational programs for our students and parents that will bring them into the puzzle.

_____ as **Vice President of Membership** you will need to collect as many members as possible to increase the size of this puzzle.

_____ as **Vice President of Hospitality** you will be making sure that every piece of the puzzle feels welcome

_____ as **Vice President Budget and Finance** you will be in charge of holding the puzzle together by planning fundraising that will enable all the ideas to be carried out.

_____ as **Secretary** of this PTA you have to have all the pieces in place to create the minutes.

_____ as **Treasurer** you will need to keep the framework of this puzzle together by insuring that all monies are in order.

_____ as principal of _____ the PTA could not operate without you as the most important piece of this puzzle.

We all realize the responsibility placed on these elected officers and we must give them active and loyal assistance in facing the challenges that goes with adding to the size of this puzzle. May you all enjoy this opportunity for service and have fun working on this puzzle

OATH

Will you promise to uphold the Purposes of PTA and your bylaws to the best of your ability?

I now declare the officers of _____ PTA duly installed for the 20__-20__ school year.

Congratulations!