

## CANDY INSTALLATION

Before I install the newly elected officers, I would like to recognize and thank the current board who volunteered their time and efforts to make this a successful year. Please stand to be applauded.

The installation of PTA officers is always significant because these people have accepted leadership roles in our PTA and will develop themselves to promoting the welfare of children in our school. In grateful recognition of their willingness to serve, I ask that the newly elected officers join me now.

President: \_\_\_\_\_ (Name)

Like the conductor of a **SYMPHONY**, it will be your job to strive for harmony while you lead your officers and chairmen; delegate duties; encourage more participation; and ensure that everyone is on the same page.

1<sup>st</sup> VP- Programs: \_\_\_\_\_ (Name)

You will oversee all of the great programs that we provide at our school. Adventures in Art, Honor Roll Recognition, Reflections, and School Beautification are only some of the **RED HOT** programs that fall under your watchful eye.

2<sup>nd</sup> VP- Ways and Means: \_\_\_\_\_ (Name)

You will implement the fundraisers that make everything else we do at the \_\_\_\_\_ PTA possible. All of the wonderful programs and services that we provide our students would not be possible without your hard work. Here's hoping that you bring in a **100 GRAND!**

3<sup>rd</sup> VP – Parent Education: \_\_\_\_\_ (Name)

You get to oversee all kinds of great stuff including Disaster Prep., the PTA newsletter, and with your help, we will recruit Volunteers and new PTA Members. Let's hope we get **GOOD AND PLENTY!**

4<sup>th</sup> VP – Hospitality: \_\_\_\_\_ (Name)

As a Hospitality VP it is your job to make everyone feel welcome at our meetings, and events. We surely do want our guests to be **JOLLY RANCHERS**. You also will be giving the teachers plenty of **KUDOS** during Teacher Appreciation Week.

Recording Secretary: \_\_\_\_\_ (Name)

As the official record keeper, it will be important to take and keep accurate minutes of our meetings. If you get distracted during a meeting, you may find yourself at home, thinking...**WHATCHAMACALLIT**, made that motion.

Now, the next three positions go hand in hand. First, we have our

Treasurer: \_\_\_\_\_ (Name)

You will be the darling of the financial team as it is you we can turn to for reimbursement. You get to write the checks. Around you, every day is a **PAYDAY**.

Financial Secretary: \_\_\_\_\_ (Name)

You will take the money in, carefully watch what gets spent, and be sure that our books always **BALANCE**.

Auditor: \_\_\_\_\_ (Name)

You get to oversee the other two on the financial team. You review their books, **CRUNCH** the numbers and hopefully come up with a report that finds our books to be correct.

\_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ you are our **THREE MUSKETEERS**. A finer financial team, we could never wish for!

Historian: \_\_\_\_\_ (Name)

As the keeper of the History of our PTA, Here is a **MOUNDS** bar for the Mounds of pictures you will organize into a great book to be enjoyed for years to come.

Corresponding Secretary: \_\_\_\_\_ (Name)

It will be your job to maintain communication be**TWIX** and between our PTA and the outside world. You will write notes of thanks and appreciation when needed, and read notes from them to us at our board meetings.

Parliamentarian: \_\_\_\_\_ (Name)

As a Parliamentarian, you will be responsible for making sure the meeting is run efficiently. If you can do this, you will be a **LIFESAVER**. Actually, you are getting **GUMMY LIFESAVERS**

today because some of the motions (and amendments to motions) might get pretty sticky in the year ahead.

The officers before you will require assistance from the committee chairmen to make this year a success. Would the remainder of the new board members please join the officers. I would like to present each of you with some **ASSORTED CHOCOLATES** represent the assorted duties you are all responsible for and a **TREASURE CHEST** to let you know you will always be treasured.

To our Principals \_\_\_\_\_ and \_\_\_\_\_ - here is a bag of **KISSES**. Your support of the PTA deserves nothing less! We love you.

As the officers and chairman of \_\_\_\_\_PTA, you are all charged to fulfill the duties of your positions in keeping with the Purposes of PTA.

If you are willing to accept this charge, please answer, "I will."

It is my pleasure to declare you duly installed members of the 20\_\_-20\_\_  
\_\_\_\_\_PTA.

Congratulations!