



**Torrance Council of PTAs  
Association Meeting Agenda  
October 12, 2022  
Levy Adult School, Multi-purpose Room  
3420 W 229<sup>th</sup> St, Torrance, CA 90505**

**Welcome and Call to order: Amendments to Agenda?**

**Attendance:** Please be sure to sign in for attendance to be recorded.  
Next Association Meeting 2/1/23, In-person, North HS PAC. Please plan to join us!

**Excused Absences:** Sumi Arnheim

**Guests/Courtesy Seats:** Suzan Hubert representing Friends of Madrona Marsh

**Quorum verification by Parliamentarian**

**President's Comments—Terry Ragins, [president@torrancecouncilofptas.org](mailto:president@torrancecouncilofptas.org)**

**Employees of the Year—**Listed on slide! Please give a well-deserved pat on the back.

**Madrona Marsh presentation—Suzan Hubert, President of Friends of Madrona Marsh**

**Recording Secretary— Alma Reyes-Thomas, [recordingsec@torrancecouncilofptas.org](mailto:recordingsec@torrancecouncilofptas.org)**

Minutes from 6/8/22 Association Meeting, posted in shared drive Assoc Meeting Drive;  
Approved as written/amended?

**Recommendations—Alma Reyes-Thomas**

**Recommendations from Previous meetings not yet presented to Association:**

1. That TCPTA ratify the appointment of Denise Spellman as Council HSA Daytime Chair for TCPTA BOD for 2022-23 School Year.
2. That TCPTA ratify the appointment of Kyla Adams as Membership Chair for TCPTA BOD for 2022-23 School Year.
3. That TCPTA ratify the appointment of Jen Borden and Cindy Shields as Reflections Chairs for TCPTA BOD for 2022-23 School Year.

**Recommendations from motions approved at BOD 8/31/22:**

1. That TCPTA accept the resignation of Michelle Van Lerberghe as 2nd VP for TCPTA BOD for 2022-23 School Year.
2. That TCPTA ratify the appointment of Michelle Van Lerberghe as Corresponding Secretary for TCPTA BOD for 2022-23 School Year.
3. That TCPTA ratify the appointment of Diane Wang as Parliamentarian for TCPTA BOD for 2022-23 School Year.
4. That TCPTA ratify the appointment of Michelle Briggs as Spring Brunch Chair for TCPTA BOD for 2022-23 School Year.
5. That TCPTA ratify the appointment of Cayme Momita as TCPTA Tech Support Chair for TCPTA BOD for 2022-23 School Year.
6. That TCPTA ratify Sumi Arnheim as Red Ribbon Week Chair for TCPTA BOD for 2022-23 School Year.
7. That TCPTA ratify Michelle Van Lerberghe as Founders Day Chair for TCPTA BOD for 2022-23 School Year.

**Recommendations from motions approved at Exec Board 9/7/22**

1. That TCPTA accept the resignation of Sumi Arnheim from the BOD position of DELMAC Chair for 2022-23 school year.
2. That TCPTA accept and approve the “District Bike Rodeo Event Plan for 2023” as presented and posted in shared drive.
3. That TCPTA accept and approve the “Project HOPE Event Plan for 2022-23” as presented and posted in shared drive.
4. That TCPTA accept and approve the “Project BOSS Event Plan for 2022-23” as presented and posted in shared drive.
5. That TCPTA accept and approve the “Voter Registration Drive Event Plan” as presented and posted in shared drive.
6. That TCPTA increase Legislation budget line item by \$100 to accommodate allocation of funding for Voter Registration Drive expenditures.
7. That TCPTA adopt the audit of the TCPTA One West Bank checking account for the period of 1/1/22 through 6/30/22, as presented and posted in shared drive.

**Recommendations from motions approved at BOD 9/28/22**

1. That TCPTA purchase a membership in Torrance Area Chamber of Commerce at an expense of \$250, with the funds coming from line item #121 Unbudgeted.
2. That TCPTA ratify the appointment of Michelle Van Lerberghe, Cindy Shields, Jan Hirata, Sunny Joo and Nikki Thompson as Diversity, Equity and Inclusion (DEI) Committee Members for the 2022-23 School Year.
3. That TCPTA pay for any Board of Directors and DEI (Diversity, Equity and Inclusion) Committee Members wishing to attend Thirty-Third District 7C’s Engagement Workshop on October 25—27, 2022 at a cost of \$35 per person, within the limits of the budget.
4. That TCPTA create a budget line item #085 for Diversity, Equity and Inclusion (DEI) in the amount of \$500.00.
5. That TCPTA accept and approve the “Hospitality for Shery 2022-2023 Event Plan” as presented.
6. That TCPTA accept and approve the “Shery Student Incentive Event Plan” as presented.
7. That TCPTA create a team for the Skechers Walk as a fundraiser for Project BOSS and HOPE and split monies between both programs.
8. That TCPTA purchase a conference webcam at the price not to exceed \$150 from line item #121 Unbudgeted.
9. That TCPTA ratify the appointment of Judy Briggs to the Council Audit Review Committee for the 2022-2023 School Year.

**Parliamentarian—Diane Wang; [parliamentarian@torrancecouncilofptas.org](mailto:parliamentarian@torrancecouncilofptas.org)**

Election of TCPTA nominating committee; additional nominations, hold election.

Slate of nominated volunteers willing to serve on Nominating Committee:

1. Carissa Baumhart, Edison, North quadrant
2. Nannette Nolan, Torrance Council, North quadrant
3. Jenn Gerson, Jefferson, West quadrant
4. Ryan Rauzon, Richardson, South quadrant
5. Adrienne Temblador, Fern, Central quadrant
6. Jennifer Ruste, Torrance El, Central quadrant
7. Alma Reyes-Thomas, West HS, West quadrant

Alternates:

1. Monica Sandoval, Madrona, Central quadrant
2. Kim Gray, Magruder, North quadrant

**1st VP – Director of Leadership—Jan Hirata; [1vp@torrancecouncilofptas.org](mailto:1vp@torrancecouncilofptas.org)**

- Council Directory – Kristin Ishida; TCPTA E-directory available.  
Please send corrections to [councildirectory@torrancecouncilofptas.org](mailto:councildirectory@torrancecouncilofptas.org) ASAP!

**2nd VP – Director of Organization and Programs--Cindy Shields**

**[2vp@torrancecouncilofptas.org](mailto:2vp@torrancecouncilofptas.org)**

- Membership report: challenges 100% school board/staff/teachers! Join your local PTAs.

**4th VP – Director of Community Services—Denise Spellman, [4vp@torrancecouncilofptas.org](mailto:4vp@torrancecouncilofptas.org)**

- Project HOPE and BOSS Liaison- Denise Spellman;  
[projectHOPE@torrancecouncilofptas.org](mailto:projectHOPE@torrancecouncilofptas.org) and [projectBOSS@torrancecouncilofptas.org](mailto:projectBOSS@torrancecouncilofptas.org)
  - Joint fundraiser through Skecher’s Walk—  
register for “Team Project BOSS and HOPE”
  - Project HOPE—5<sup>th</sup> Annual Halloween Costumes Drive/Sign up genius link to donate. Costumes must be delivered to TCPTA by 10/12/22 deadline, today!
- School Board Liaison-School Board Representative
- TEF Liaison-Marth Deutsch
- AIA Liaison-Donna MacDonald; [adventures.in.art.torrance@gmail.com](mailto:adventures.in.art.torrance@gmail.com)

**9th VP – Director of Budget and Finance—Ouafa Zerouali; [9vp@torrancecouncilofptas.org](mailto:9vp@torrancecouncilofptas.org)**

Financial Reports 6/8/22 through 10/12/22, Association mtg 6/8 -Association mtg 10/12  
Funds to be Released

**Treasurer—Shanie Asato; [treasurer@torrancecouncilofptas.org](mailto:treasurer@torrancecouncilofptas.org)**

Financial Reports 6/8/22 through 10/12/22  
Approval of TCPTA Budget for 2022-2023 and all programs therein.

**Financial Secretary—Mary Scharpf; [Financialsec@torrancecouncilofptas.org](mailto:Financialsec@torrancecouncilofptas.org)**

Financial Reports 6/8/22 through 10/12/22

**Auditor—Jennifer Ruste; [auditor@torrancecouncilofptas.org](mailto:auditor@torrancecouncilofptas.org)**

Approve/Adopt TCPTA Audit for period 1/1/22 through 6/30/22

**Historian—Kerri Narasaki; [historian@torrancecouncilofptas.org](mailto:historian@torrancecouncilofptas.org)**

Submit all items due to TCPTA and Year-at-a Glance materials to  
[docs@torrancecouncilofptas.org](mailto:docs@torrancecouncilofptas.org)

**Advisor—Tim Stowe, Superintendent of TUSD, [Stowe.Tim@tusd.org](mailto:Stowe.Tim@tusd.org)**

Administrative assistant, [morse.shelley@tusd.org](mailto:morse.shelley@tusd.org)

**Introduction to Association Program, “Let’s Work Together!”**