

Script for Electing Nominating Committee at Association Meeting

President: We will now elect the nominating committee.

The parliamentarian will read the section of the bylaws pertaining to the nominating committee.

Parliamentarian:

Article VI, SECTION 3.

The requirements and procedures for the election and conduct of the nominating committee, which are found in the California State PTA Toolkit, must be followed by this Association. No members shall serve on the nominating committee for two (2) consecutive years.

Article VI, SECTION 4

- a. Nominations for office shall be made by a nominating committee which shall be elected by the Association.
- b. The nominating committee shall be elected at least two months prior to the annual election meeting. The committee shall serve until the annual election meeting.
- c. The nominating committee shall be composed of 5 members with two alternates.
- d. Members of the nominating committee shall be members of this Association. The principal of the school, or a faculty representative appointed by the principal, if not an elected member of the committee, shall serve in an advisory capacity. The president shall not serve ex officio or be elected to the nominating committee. The committee shall elect its own chairperson.
- e. The report of the nominating committee shall be submitted to the membership at least 28 days prior to the annual election meeting. At the annual election meeting, additional nominations must be called for from the floor.

President: The following have been nominated and have signified their consent:

[List names of people you have recruited here]

The floor is now open for nominations for the Nominating Committee.

[Call on anyone who raises hand and confirm acceptance of the nomination]

Once all nominations are accepted,

Are there any further nominations?

Hearing none, the nominations are now closed.

The nominees for the nominating committee are *[List names of people]:*

- 1.
- 2.
- 3.
- 4.
- 5.

With alternates:

- 1.
- 2.

If there is no objection, the election may be held by voice vote. <pause>

All those in favor to elect the above named to the nominating committee, say aye <pause>

Any opposed say nay <pause>

The ayes have it.