

**Torrance Council of PTAs**  
**Monthly Unit Document Turn-in Form**

PTA Unit: \_\_\_\_\_ Date: \_\_\_\_\_  
 Name: \_\_\_\_\_ # of memberships turned in: \_\_\_\_\_

Document (List additional items turned in)	Month(s) covered	Check One	
		E-doc	Paper
Treasurer's Report			
Board Meeting Minutes			
Association Meeting Minutes			
Newsletter			

*Email all electronic documents to [docs@torrancecouncilofptas.org](mailto:docs@torrancecouncilofptas.org)*