

GENERAL INSTALLATION OF OFFICERS

It is my great honor to introduce our 20__-20__ elected and appointed officers for the _____ PTA and provide an installation service for them.

Will these officers please come forward?

President _____ -Puzzle (put all the pieces of the PTA together ...)

Vice President _____ -Fundraising Brochures (to get a head start on budget & finance [his portfolio])

Secretary _____ - TEA bag (remind you to cross your "T"s and dot your "I"s)

Treasurer _____ -Money pencil (pencil with dollar signs on it)

Parliamentarian _____ -Band aids-(for paper cuts while flipping through the bylaws repeatedly)

Historian _____ -Disposable Camera (to get a head start on photos)

To thank these outstanding individuals for dedicating a year of service to the children and families of _____ (school), I've put together a little package of items to show our appreciation and to remind them of the importance of the positions in which they have agreed to serve.

1. First of all, I offer you each a **lunch bag with the words "Teaching touches lives forever"**. As with many of the items I'll be giving today, this has two meanings. Most importantly, PTA stands for Parent Teacher Association and a big part of our role in PTA is to support and appreciate our teachers and staff, and in doing so we help them touch our children's lives in the most effective and positive way possible. Secondly, this is to remind you of your kids because that's what it's all about.
2. The first item to go in your lunch bag is 2 Mints. One mint signifies your **commit "mint"** to the children at Good, and the other your **invest "mint"** of time.
3. The next item I'd like you all to have is a **Jr. Legal Pad**, for 2 reasons. The "Legal" part is to stress that it is very important for you all to know and follow the PTA bylaws. The note pad is a "note" of gratitude for your service.
4. The next item is a **rubber band**. This is to remind you to be flexible and understanding of your fellow volunteers, with the staff and the students. Flexibility is a necessity.

5. Along the same lines, I offer each of you a **crayon** to encourage you to be creative in your service, to have fun in your position, and to color your days cheerful and bright.
6. Next, I would like to give each of you a couple of **Paydays**. Enjoy them. Treasure them. They are the only paydays you will get in this job!
7. The next item may be unfamiliar to many of you, and I give it so that you can get all your tasks accomplished, no problem. If you can't see the printing on these little round things it says: "**TUIT**", pronounced tuit. It is very, very rare. I know this because I hear over and over again that projects aren't completed because they didn't get around to it. Now you all have a round TUIT to put on your fridge so you will never have to worry about that.
8. To go with the round tuit, I also give you a package of **Starburst**. Since you'll be accomplishing all those goals, you might need just a little burst of energy.
9. This last item recognizes that service such as yours comes from the heart. Here is a **heart candy dish** for each of you to recognize such service.